

# GABRIEL, THOMAS JANET

Date of Birth: *input here*

Sex; *input here*

Marital status: *input here*

State of origin: *input here*

Nationality: *input here*

Phone: *input here*

Address; *input here*

E-mail: *input here*

## CAREER OBJECTIVE

An Accounting graduate who is enthusiastic and has extraordinary record of good customer relation, reliable, trustworthy, numerate and meticulous, understanding what is required of an accountant able to work as part of a team.

I possess adequate flair for administrative duties, Information Technology, good management skills and adequate knowledge of Human resource management.

This could drive an organization to be in a world class position.

## RELEVANT SKILLS

Excellent communication

Leadership Skills

Integrity

Proficiency in IT

Self Motivation

## COMPETENCES

Problem solving

Administrative Abilities

Organizational Abilities

Ethical Conduct

Collaboration

## PROFESSIONAL CERTIFICATION

- *input here*
- *input here*

## EDUCATION AND QUALIFICATION

2000-2005 *input here*

2005-2011 *input here*

## QUALIFICATION/CERTIFICATES

*Input here* - 2004

*Input here* - 2007

*Input here* - 2011

## WORKING EXPERIENCE

*Input here*

## Hobbies

*Input here.*

## REFERENCE

*Input here*